

Coastal Plains Soil and Water Conservation District #317

1402 Band Rd., Suite 200
Rosenberg, Texas 77471
281-232-6898x7914

Notice of Meeting

Pursuant to Section 551.041 of the Texas Open Meetings Act, notice is hereby given that the Coastal Plains Soil and Water Conservation District #317 will meet at 3:00 p.m., Tuesday, January 14, 2025, at: USDA/Extension Office, 1402 Band Rd. Suite 200, Rosenberg, TX. 77471, and the following items will be discussed and/or acted upon:

Agenda January 14, 2025

1. Call Meeting to Order & Establish a Quorum
2. Recognize any Visitors:
3. Review and Approve: Minutes- December Meeting
4. Unfinished Business:
 - Discussion and/or action on: Conservation Award Nominees??
5. Business:
 - Discussion and/or action on: Water Quality Management Plan (WQMP) items-*(signatures)*
 - Discussion and/or action on: Conservation Activity Program (CAP) payment request- *(as applies)*
 - Discussion and/or action on: Legislative Day-March 4/5, 2025-*(Pre-register deadline 2-14-2025)*
 - Discussion and/or action on: 2025 State mileage rate increased to \$0.70/mile
 - Discussion and/or action on: 2024- W2/W3 Employee Tax forms- *(to be mailed)*
 - Discussion and/or action on: FB County Contribution Request Letter- *(submit to Mark Vogler)*
 - Discussion and/or action on: 4th Qtr. (Oct.-Dec.)-941 Tax form/payment-*(State-debit)*
 - Discussion and/or action on: 4th Qtr. TWC Tax form-filed online-(payment due is \$ 0.00)
 - Discussion and/or action on: December TA (Technical Assistance)/Performance Form *(State)*
 - Discussion and/or action on: AT&T payment- *(State)*
 - Discussion and/or action on: Texas Mutual Workers' Comp. Insurance payment-*(State)*
 - Discussion and/or action on: Bankcard Center Payment- *(Trust)*
 - Discussion and/or action on: Registration Payment for Vegetable Conference-*(Trust)*
 - Discussion and/or action on: Conservation Awards entries due-*postmarked by February 3*
 - Discussion and/or action on: SWCD Director/Employee Workshop Registration-*due by March 14*
 - Discussion and/or action on: Any late requests for Payments, Dues, Sponsorships, or Donations

6. Review Correspondence:

- None

7. NRCS Report-District Conservationist- (*Lewis*)

8. TSSWCB Field Representative report- (*Teresa*)

9. Review and Approve: Financial Report/Bank Statements - *December*

10. Review and Approve: Payment of Bills & Expenditures -*January*

11. Review: FY'22 TSSWCB Funds- *Submitted to TSSWCB for Reimbursement to District*

12. Upcoming Events & Programs:

- Vegetable Conference-**Feb. 6, 2025 @ Fort Bend Fairgrounds**
- Legislative Day-**March 4-5, 2025- Austin**
- SWCD Annual Director/Employee Workshop-**April 8-9, 2025, in Temple**
- Stewardship Week-**April 27-May 4, 2025**

- Adjourn:

Next Meeting Date: February 11, 2025 @ 3:00pm

COASTAL PLAINS SWCD # 317
SERVING FORT BEND COUNTY'S AGRICULTURAL NEEDS
FOR MORE THAN 75 YEARS

The Coastal Plains Soil & Water Conservation Board may convene in executive session in accordance with sections 511.071-551.076 of the Texas Open Meetings Act on any of the above agenda items. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to call 218-232-6898x3 at least two business days prior to the meeting so that the appropriate arrangements can be made.