

# Coastal Plains Soil and Water Conservation District #317

1402 Band Rd., Suite 200

Rosenberg, Texas 77471

281-232-6898x7914

## Notice of Meeting

Pursuant to Section 551.041 of the Texas Open Meetings Act, notice is hereby given that the Coastal Plains Soil and Water Conservation District #317 will meet at 3:00 p.m., Tuesday, March 11, 2025, at: USDA/Extension Office, 1402 Band Rd. Suite 200, Rosenberg, TX. 77471, and the following items will be discussed and/or acted upon:

### Agenda

March 11, 2025

1. Call Meeting to Order & Establish a Quorum
2. Recognize any Visitors: Kayla-TSSWCB
3. Review and Approve: Minutes- February Meeting
4. Unfinished Business:
  - Discussion and/or action on: NACD Dues- (tabled from last month meeting)
5. Business:
  - Discussion and/or action on: Water Quality Management Plan (WQMP) items-(3 items)
  - Discussion and/or action on: Conservation Activity Program (CAP) payment request- (as applies)
  - Discussion and/or action on: 2<sup>nd</sup> Qtr. Cellular Data Reimbursement Request
  - Discussion and/or action on: Select Delegate/Alternate for State District 3 Awards Banquet
  - Discussion and/or action on: Thank you letter to FB County Drainage
  - Discussion and/or action on: FB County Contribution Deposited into Trust Account-(3-6-25)
  - Discussion and/or action on: 2<sup>nd</sup> Qtr. Director Mileage/Per Diem Pmts.-Dec./Feb.- (State)
  - Discussion and/or action on: February TA (Technical Assistance)/Performance Form (State)
  - Discussion and/or action on: AT&T payment- (State)
  - Discussion and/or action on: Bankcard Center Payment- (Trust)
  - Discussion and/or action on: NACD Dues- (Trust)
  - Discussion and/or action on: Texas Envirothon Sponsorship-(Trust)
  - Discussion and/or action on: SWCD Director/Employee Workshop Registration-due by March 14
  - Discussion and/or action on: Matt Resignation Letter
  - Discussion and/or action on: Appoint Director for Matt's Area
  - Discussion and/or action on: Drainage Easement
  - Discussion and/or action on: Any late requests for Payments, Dues, Sponsorships, or Donations

6. Review Correspondence:

- USDA emails

7. NRCS Report-District Conservationist- *(Lewis)*

8. TSSWCB Field Representative report- *(Teresa)*

9. Review and Approve: Financial Report/Bank Statements -*February*

10. Review and Approve: Payment of Bills & Expenditures -*March*

11. Review: FY'22 TSSWCB Funds- *Submitted to TSSWCB for Reimbursement to District*

12. Upcoming Events & Programs:

- SWCD Annual Director/Employee Workshop-April 8-9, 2025, in Temple •  
Stewardship Week-April 27-May 4, 2025

- Adjourn:

**Next Meeting Date: April 8, 2025 @ 3:00pm**

**LWG Meeting @ 4:00 pm**

COASTAL PLAINS SWCD # 317

SERVING FORT BEND COUNTY'S AGRICULTURAL NEEDS FOR MORE THAN 75 YEARS

The Coastal Plains Soil & Water Conservation Board may convene in executive session in accordance with sections 511.071-551.076 of the Texas Open Meetings Act on any of the above agenda items. People with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to call 218-232-6898x3 at least two business days prior to the meeting so that the appropriate arrangements can be made.