

# Coastal Plains Soil and Water Conservation District #317

1402 Band Rd., Suite 200  
Rosenberg, Texas 77471  
281-232-6898x7914

## Notice of Meeting

Pursuant to Section 551.041 of the Texas Open Meetings Act, notice is hereby given that the Coastal Plains Soil and Water Conservation District #317 will meet at 3:00 p.m., Tuesday, October 14, 2025, at: USDA/Extension Office, 1402 Band Rd. Suite 200, Rosenberg, TX. 77471, and the following items will be discussed and/or acted upon:

### Agenda October 14, 2025

1. Call Meeting to Order & Establish a Quorum
2. Recognize any Visitors:  
“Public Comments” (5 minutes)
3. Review and Approve: Minutes- September Meeting
4. Unfinished Business:
  - Discussion and/or action on: None
5. New Business:
  - Review/or action on: Water Quality Management Plan (WQMP) items- *(as applies)*
  - Review/or action on: Conservation Activity Program (CAP) payment request-*None*
  - Review/or action on: FY 25 Annual Financial Report-*(completed)*
  - Review/or action on: CD Matures October 12<sup>th</sup>-*First National Bank-Wallis*
  - Review/or action on: Complete & File Director Election Forms- *(email to TSSWCB)*
  - Review/or action on: Elect District Board Officers- *(Chairman, Vice Chairman, Secretary)*
  - Review/or action on: 3<sup>rd</sup> Qtr. TWC Tax Form & Payment-July/Sept. *(State debit)*
  - Review/or action on: 3<sup>rd</sup> Qtr. 941 Tax Payment-July/Sept. *(State debit)*
  - Review/or action on: September Technical Assistance Form (TA)/Performance sheet- *(State)*
  - Review/or action on: AT&T payment- *(State)*
  - Review/or action on: FY '26 ATSWCD Assessments- Quota Statement- *(State)*
  - Review/or action on: FY 26 ATSWCD Assessments-PIE & Awards Program Funds-*(Trust)*
  - Review/or action on: Bankcard Center Payment- *(Trust)*
  - Review/or action on: NACD Membership Payment-*(Trust)*
  - Review/or action on: Any late requests for Payments, Dues, Sponsorships, or Donations

6. Review Correspondence:

- None

7. NRCS Monthly Activities Report-*District Conservationist-Lewis Moore*

8. TSSWCB Monthly Field Representative Report-*Area 3 Rep.-Teresa Reese*

9. Review and Approve: Financial Report/Bank Statements –*September*

10. Review and Approve: Payment of Bills & Expenditures –*October*

11. Review: FY'25 TSSWCB Funds- *Submitted to TSSWCB for Reimbursement to the District*

12. Upcoming Events & Programs:

- Matagorda County Field Day-October 16 @8:00 am-El Maton Hall

Adjourn Meeting:

**Next Meeting Date: November 11, 2025-Veterans Day Holiday ??**

COASTAL PLAINS SWCD # 317  
SERVING FORT BEND COUNTY'S AGRICULTURAL NEEDS  
FOR MORE THAN 75 YEARS

The Coastal Plains Soil & Water Conservation Board may convene in executive session in accordance with sections 511.071-551.076 of the Texas Open Meetings Act on any of the above agenda items. People with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to call 218-232-6898x3 at least two business days prior to the meeting so that the appropriate arrangements can be made.