

# Coastal Plains Soil and Water Conservation District #317

1402 Band Rd., Suite 200  
Rosenberg, Texas 77471  
281-232-6898x7914

## Notice of Meeting

Pursuant to Section 551.041 of the Texas Open Meetings Act, notice is hereby given that the Coastal Plains Soil and Water Conservation District #317 will meet at 5:30 p.m., Tuesday, January 17, 2023 at: USDA/Extension Office, 1402 Band Rd. Suite 200, Rosenberg, TX. 77471, and the following items will be discussed and/or acted upon:

### Agenda January 17, 2023

1. Call Meeting to Order & Establish a Quorum
2. Recognize any Visitors: NRCS-Pedro Ramos
3. Review and Approve: Minutes-November meeting  
Minutes-No December meeting
4. Unfinished Business:
  - Discussion and/or action on: NRCS Unfunded Cooperative Agreement
5. Business:
  - Discussion and/or action on: WQMP items- (*as applies*)
  - Discussion and/or action on: Conservation Activity Program (CAP) payment request-(*as applies*)
  - Discussion and/or action on: LWG Meeting-date & location change
  - Discussion and/or action on: 555 Grant Request Forms
  - Discussion and/or action on: County Contribution Request Letter
  - Discussion and/or action on: State mileage rate increased to 65.5 cents for 2023
  - Discussion and/or action on: 2022 W2/W3 Employee Tax forms-(*e-filed*)
  - Discussion and/or action on: 4th Qtr. (Oct.-Dec.)-941 Tax form/payment-(*State-debit*)
  - Discussion and/or action on: 4th Qtr. TWC Tax form/ payment filed online-(*State-debit*)
  - Discussion and/or action on: Rewrite check to Ben for 2022 4th qtr. mileage/per diem-(*State*)
  - Discussion and/or action on: Texas Mutual Workers' Comp. Insurance payment-(*State*)
  - Discussion and/or action on: December TA/Performance worksheet- (*State*)
  - Discussion and/or action on: AT&T payment- (*State*)
  - Discussion and/or action on: Bankcard Center Payment- (*Trust*) - *as applies*
  - Discussion and/or action on: Vegetable Conference Donation ??
  - Discussion and/or action on: Conservation Awards entries postmarked February 1
  - Discussion and/or action on: Any late requests for – Payments, Dues, Sponsorships, or Donations

6. Review Correspondence:

- None

7. NRCS Report-District Conservationist-Cristela

8. TSSWCB Field Representative report-Tony

9. Review and Approve: Financial Report/Bank Statements -*November/December*

10. Review and Approve: Payment of Bills & Expenditures -*January*  
*Ratify December checks*

11. Review: FY'22 TSSWCB Funds- *Submitted to TSSWCB for Reimbursement to District*

12. Upcoming Events & Programs:

- Fort Bend Vegetable Conference- *February 7, 2023-Fairgrounds*
- NACD 77th Annual Meeting- *February 11-15, 2023 -New Orleans*
- LWG Meeting-*February 23, 2023-Conference Room??*
- SWCD Legislative Day-*March 21-22,2023-Austin*
- SWCD Director & Employee Workshop-*April 4-5, 2023-Mayborn Conv. Ctr. Temple*
- Stewardship Week-*April 30-May 7, 2023*

- Adjourn:

**Next Meeting Date: February 23, 2023??**

COASTAL PLAINS SWCD # 317  
SERVING FORT BEND COUNTY'S AGRICULTURAL NEEDS  
FOR MORE THAN 75 YEARS

The Coastal Plains Soil & Water Conservation Board may convene in executive session in accordance with sections 511.071-551.076 of the Texas Open Meetings Act on any of the above agenda items. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to call 218-232-6898x3 at least two business days prior to the meeting so that the appropriate arrangements can be made.