

Coastal Plains Soil and Water Conservation District #317

1402 Band Rd., Suite 200
Rosenberg, Texas 77471
281-232-6898x7914

Notice of Meeting

Pursuant to Section 551.041 of the Texas Open Meetings Act, notice is hereby given that the Coastal Plains Soil and Water Conservation District #317 will meet at 5:30 p.m., Tuesday, October 19, 2021 at: USDA/Agriculture Extension Bldg. 1402 Band Rd. Suite 200, Rosenberg, TX. 77471, and the following items will be discussed and/or acted upon:

Agenda October 19, 2021

1. Call Meeting to Order & Establish a Quorum
2. Recognize any Visitors:
3. Review and Approve: Minutes-September meeting
4. Unfinished Business:
 - Discussion and/or action on: Annual Tax Rate
5. Business:
 - Discussion and/or action on: WQMP items- (*as applies*)
 - Discussion and/or action on: Conservation Activity Program (CAP) payment request
 - Discussion and/or action on: FY '21 Financial Statement
 - Discussion and/or action on: "Personal Data Sheet" election form-*Bo*
 - Discussion and/or action on: "Statement of Elected Officer" election form-*Bo*
 - Discussion and/or action on: "Oath of Office" election form-*Bo*
 - Discussion and/or action on: FY '22 Election of Board Officers
 - Discussion and/or action on: 3rd Qtr. IRS 941 Tax Payment-*(State)*
 - Discussion and/or action on: 3rd Qtr. TWC Report/Payment-*(State)*
 - Discussion and/or action on: State Meeting expenses/Ben-*(Trust)*
 - Discussion and/or action on: State Meeting mileage/per diem-Ben-*(State)*
 - Discussion and/or action on: September TA -Performance worksheet- *(State)*
 - Discussion and/or action on: AT&T payment- *(State)*
 - Discussion and/or action on: Bankcard Center (Amegy Card) - *balance?*
 - Discussion and/or action on: CD Matured 10-11-21/renewed as same/6 months @ .01%
 - Discussion and/or action on: Security Software Purchase/Keyboard for district laptop ??
 - Discussion and/or action on: FY22 Conservation Awards Program-*possible nominees*
 - Discussion and/or action on: Any late requests for - Dues, Sponsorships, or Donations
6. Review Correspondence
 - Postal Service Survey

7. NRCS Report-District Conservationist-Cristela
 8. TSSWCB Field Representative report-Tony
 9. Review and Approve: Financial Report/Bank Statements
 10. Review and Approve: Payment of Bills & Expenditures
 11. Review: FY'22 TSSWCB Funds- *Submitted to TSSWCB for Reimbursement to District*
 12. Upcoming Events & Programs:
 - 2022 Director/Employee Leadership Development Workshop-Temple-Feb.8 & 9
 - 76th NACD Annual Meeting-Feb. 12-16-Orlando, Florida
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- Adjourn:

Next Meeting Date: November 16, 2021

The Coastal Plains Soil & Water Conservation Board may convene in executive session in accordance with sections 511.071-551.076 of the Texas Open Meetings Act on any of the above agenda items. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to call 218-232-6898x3 at least two business days prior to the meeting so that the appropriate arrangements can be made.