

# Coastal Plains Soil and Water Conservation District #317

1402 Band Rd., Suite 200  
Rosenberg, Texas 77471  
281-232-6898x7914

## Notice of Meeting

Pursuant to Section 551.041 of the Texas Open Meetings Act, notice is hereby given that the Coastal Plains Soil and Water Conservation District #317 will meet at 5:30 p.m., Tuesday, October 18, 2022 at: USDA/Extension Service Bldg. 1402 Band Rd. Suite 200, Rosenberg, TX 77471 and the following items will be discussed and/or acted upon:

### Agenda October 18, 2022

1. Call Meeting to Order & Establish a Quorum
2. Recognize any Visitors:
3. Review and Approve: September Meeting Minutes
4. Unfinished Business:
  - Review and/or Approve: NRCS Unfunded Cooperative Agreement-(*Tabled until further notice*)
5. Business:
  - Discussion and/or action on: WQMP items- (*as applies*)
  - Discussion and/or action on: Conservation Activity Program (CAP) - (*as applies*)
  - Discussion and/or action on: FY'23 TSP Allocation Amount-\$2000.00
  - Discussion and/or action on: Review State Meeting Resolutions
  - Discussion and/or action on: FY '22 District Financial Statement
  - Discussion and/or action on: "Personal Data Sheet" election form-*Ben & Dale*
  - Discussion and/or action on: "Statement of Elected Officer" election form-*Ben & Dale*
  - Discussion and/or action on: "Oath of Office" election form-*Ben & Dale*
  - Discussion and/or action on: FY '23 Election of Board Officers
  - Discussion and/or action on: 3<sup>rd</sup> Qtr. IRS 941 Tax Payment-July/Sept.(*Debit-State*)
  - Discussion and/or action on: 3<sup>rd</sup> Qtr. TWC Report/Payment-July/Sept.(*Debit-State*)
  - Discussion and/or action on: District Secretary Reimbursement- silent auction basket-(*Trust*)
  - Discussion and/or action on: District Secretary Mileage reimbursement-*to bank in Wallis*
  - Discussion and/or action on: September TA/Performance worksheet- (*State*)
  - Discussion and/or action on: AT&T payment- (*State*)
  - Discussion and/or action on: Bankcard Center Payment-0-(*Trust*) (*gift card -state mtg. \$54.95*)
  - Discussion and/or action on: CD Matured 10-11-22-move both to First National Bank of Bellville
  - Discussion and/or action on: Any late requests for – Payments, Dues, Sponsorships, or Donations

6. Review Correspondence
7. NRCS Report-District Conservationist-Cristela
8. TSSWCB Field Representative report-Tony
9. Review and Approve: Financial Report/Bank Statements - *(September)*
10. Review and Approve: Payment of Bills & Expenditures - *(October)*
11. Review: FY'22 TSSWCB Funds- *Submitted to TSSWCB for Reimbursement to District*
12. Upcoming Events & Programs:
  - Soil Health Program-October 19, El Maton
  - Annual Meeting of SWCD Directors'-October 24-26,- Moody Gardens-Galveston
  - NACD 77th Annual Meeting- February 11-15, 2023 -New Orleans
  - SWCD Director & Employee Workshop-April 4-5, 2023-Mayborn Convention Ctr. Temple
- Adjourn:

**Next Meeting Date: November 15, 2022 @ 5:30 pm**

COASTAL PLAINS SWCD # 317  
SERVING FORT BEND COUNTY'S AGRICULTURAL NEEDS  
FOR MORE THAN 75 YEARS

The Coastal Plains Soil & Water Conservation Board may convene in executive session in accordance with sections 511.071-551.076 of the Texas Open Meetings Act on any of the above agenda items. Persons with disabilities who plan to attend this meeting and who may need auxiliary aids or services are requested to call 218-232-6898x3 at least two business days prior to the meeting so that the appropriate arrangements can be made.