

# Coastal Plains Soil and Water Conservation District #317

1402 Band Rd., Suite 200  
Rosenberg, Texas 77471  
281-232-6898x7914

## Notice of Meeting

Pursuant to Section 551.041 of the Texas Open Meetings Act, notice is hereby given that the Coastal Plains Soil and Water Conservation District #317 will meet at 5:30 p.m., Tuesday, September 19, 2023, at: USDA/Extension Office, 1402 Band Rd. Suite 200, Rosenberg, TX. 77471, and the following items will be discussed and/or acted upon:

### Agenda September 19, 2023

1. Call Meeting to Order & Establish a Quorum
2. Recognize any Visitors:
3. Review and Approve: August Meeting Minutes
4. Unfinished Business:
  - Review and/or Approve: NRCS Unfunded Cooperative Agreement-(*tabled*)
5. Business:
  - Discussion and/or action on: WQMP items- (*as applies*)
  - Discussion and/or action on: CAP Request-(*as applies*)
  - Discussion and/or action on: Review FY 2024 District Allocations Amounts
  - Discussion and/or action on: Director Election- “Certification of Unopposed Candidates”
  - Discussion and/or action on: Director Elections- “Order of Cancellation”
  - Discussion and/or action on: FY 23 Matching Funds Request
  - Discussion and/or action on: 4<sup>th</sup> qtr. 555 Grant Request
  - Discussion and/or action on: 4<sup>th</sup> qtr. Cellular Data Reimbursement Request-(*June/Aug*)
  - Discussion and/or action on: 4<sup>th</sup> qtr. Director Mileage/Per Diem forms/Payments-(*June/Aug*)
  - Discussion and/or action on: State Meeting Door Prize Item-(*Trust*)
  - Discussion and/or action on: State Meeting Silent Auction Item-(*Trust*)
  - Discussion and/or action on: August TA/Performance Worksheet-(*State*)
  - Discussion and/or action on: AT&T payment-(*State*)
  - Discussion and/or action on: Bankcard Center Payment- (*as applies*) (*Trust*)
  - Discussion and/or action on: CD Matures October 12, 2023
  - Discussion and/or action on: SWCD Employee Job Evaluation/Salary
  - Discussion and/or action on: 2024 Conservation Awards Nominees ??
  - Discussion and/or action on: Any late requests for – Payments, Dues, Sponsorships, or Donations

6. Review Correspondence:

7. NRCS Report-District Conservationist-Cristela

8. TSSWCB Field Representative report-Tony

9. Review and Approve: Financial Report/Bank Statements - (*August*)

10. Review and Approve: Payment of Bills & Expenditures - (*September*)

11. Review: FY'22 TSSWCB Funds- *Submitted to TSSWCB for Reimbursement to District*

12. Upcoming Events & Programs:

- 83<sup>rd</sup> Annual Meeting of SWCD Directors'-October 30-Nov 1, 2023 @ Omni Hotel-Fort Worth, TX
  - SWCD Annual Director/Employee Workshop-April 2-3,2024 in Temple
- Adjourn:

**Next Meeting Date: October 17, 2023 @ 5:30 pm**

**“ WELCOME FALL ”**



**COASTAL PLAINS SWCD # 317  
SERVING FORT BEND COUNTY'S AGRICULTURAL NEEDS  
FOR MORE THAN 75 YEARS**

The Coastal Plains Soil & Water Conservation Board may convene in executive session in accordance with sections 511.071-551.076 of the Texas Open Meetings Act on any of the above agenda items. Persons with disabilities who plan to attend this meeting and who may need auxiliary aid or services are requested to call the office at: 218-232-6898x3 at least two business days prior to the meeting so that the appropriate arrangements can be made.