

# Coastal Plains Soil and Water Conservation District #317

1402 Band Rd., Suite 200

Rosenberg, Texas 77471

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## Notice of Meeting

Pursuant to Section 551.041 of the Texas Open Meetings Act, notice is hereby given that the Coastal Plains Soil and Water Conservation District #317 will meet at 5:00 p.m. on Tuesday, October 20, 2020 at: Tucker's Tire Center 1021 Ave. H, Rosenberg, TX 77471 and the following items will be discussed and/or acted upon:

## Agenda

October 20, 2020

I. Call Meeting to Order & Establish a Quorum

II. Recognize any Visitors:

III. Review and Approve September Minutes:

IV. Unfinished Business:

- Discussion and/or action: None

V. Business:

- Discussion and/or action: WQMP items- (*as applies*)
- Discussion and/or action: Conservation Activity Program (*CAP*) payment request- (*as applies*)
- Discussion and/or action: "Statement of Elected Officer" election form - (*Wyatt*)
- Discussion and/or action: "Oath of Office" election form- (*Wyatt*)
- Discussion and/or action: Personal Data Sheet- (*Wyatt*)
- Discussion and/or action: Election of Board Officers-*submit officers form to TSSWCB*
- Discussion and/or action: FY'20 CPSWCD Annual Financial Report- (*email to claims*)
- Discussion and/or action: ATSWCD FY'20 Financial Report
- Discussion and/or action: 3<sup>rd</sup> Qtr. IRS 941 Tax Report/payment- (*State*)
- Discussion and/or action: 3<sup>rd</sup> Qtr. TWC Tax Report/payment- (*State-debit*)
- Discussion and/or action: September TA/TSP -Performance worksheet- (*State*)
- Discussion and/or action: Employee salary
- Discussion and/or action: FY '20-21 Allocation of TSP Funds
- Discussion and/or action: AT&T payment- (*State*)
- Discussion and/or action: NACD Membership dues- (*Trust*)
- Discussion and/or action: TAWS Membership- (*Trust*)
- Discussion and/or action: Bank Card Center- (*Trust*)
- Discussion and/or action: State Meeting Silent Auction-Donate Funds? (*Trust*)
- Discussion and/or action: ATCDE (District Employees) Scholarship Application- (*4-9-2021*)
- Discussion and/or action: Amegy Bank CD matures
- Discussion and/or action: Plant Book deposit 9-21-2020=\$25.00 (*Trust*)
- Discussion and/or action: Conservation Awards
- Discussion and/or action: Any late requests for - Dues, Sponsorships, or Donations

VI. Review Correspondence

- None

VII. NRCS Report

- None

VII. TSSWCB Field Representative report

IX. Review and Approve: Financial Report/Bank Statements

X. Review and Approve: Payment of Bills & Expenditures

XI. Review: FY'20 TSSWCB Funds Paid to District

XII. Upcoming Events & Programs:

- 80<sup>th</sup> Annual State Meeting-*October 26-30-Galveston Moody Gardens-VIRTUAL*

Adjourn:

**Next Meeting Date: November 17, 2020**

The Coastal Plains Soil & Water Conservation Board may convene in executive session in accordance with sections 511.071-551.076 of the Texas Open Meetings Act on any of the above agenda items.

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FOR MORE THAN 75 YEARS